Journal of Hospital Medicine

The *Journal of Hospital Medicine* Editorial Fellowship

The *Journal of Hospital Medicine* (JHM) Editorial Fellowship is designed to formally introduce Chief Residents, Hospital Medicine Fellows, and junior faculty (i.e. Assistant Professor) to the peer review, editorial, and academic writing process. Recognizing that there are few formal occasions to acquire experiences with these activities, JHM has created a 1-year editorial fellowship designed to close this opportunity gap. The overall purpose of this program is to provide experiences that will enhance the Fellows' career in academic hospital medicine and scientific publication, while developing their skills and enhancing social and professional networks that could lead to future participation as a peer reviewer or editor at a scientific journal.

Each Fellow will be paired with a editorial mentor, who is a current JHM Deputy- or Associate Editor. Structured as a distance-learning program, the fellowship allows the Fellow to continue their local clinical and professional responsibilities while still allowing them the opportunity to work with a national leader in hospital medicine. Regular communication and interactions take place through telephone calls, emails, and videoconferencing. Attempts are made to pair the Fellow with mentors who have similar interests and/or background.

Each academic year, 3-5 candidates are chosen. Ideal candidates will desire a career in academic hospital medicine with an interest in any of the following: medical education, quality improvement, public policy, or clinical research. Candidates should be able to highlight projects, programs, curricula, or research that illustrates their dedication and desire to remain in hospital medicine. While not mandatory, candidates with previous authorship or publications are preferred. Because of the distance-learning structure, candidates should be self-motivated and be able to work independently.

By working closely with the JHM editorial staff, it is the hope that participation in this program will assist in the growth, development, and sustainable advancement of individuals' hospital medicine career.

Fellow Responsibilities

1. Complete online peer review training modules.

2. Perform peer review on submitted manuscripts. Guided by their mentor, each Fellow will complete 6 peer-reviews (one every two-months) over the course of the academic year.

3. Compose Editorial Content. Working closely with their mentor, each Fellow will publish 1-2 Editorials in JHM. Attempts will be made so that this article will be chosen based off of either the Fellow or Mentors' area of expertise and/or interest. Additionally, the Journal may offer opportunities to compose a 'Perspective in Hospital Medicine' with either their mentor or another leader in hospital medicine.

4. Participate in Monthly Editorial Staff Meetings: Each month the editorial staff holds a 1-hour teleconference to review upcoming articles and other business related to running the journal.

5. Attend Quarterly Fellows Videoconferences. Previous topics have included: "Running an Academic Journal", "How to Write an Editorial", "How to be a Good Writer", and "Mentorship & Sponsorship in Academic Medicine".

Requirement for Application:

- Must hold any of the following positions: Chief Resident, Hospital Medicine Fellow, or junior faculty (i.e. Assistant Professor)
- Ability to attend the Annual Society of Hospital Medicine (SHM) National Meeting, held every spring
- Ability to commit to monthly Editorial phone calls and quarterly Videoconferences

Required Materials:

- Completed Application Form (see below)
- Current curriculum vitae
- Letter of Recommendation from Division/Section Chief (or Program Director for Chief Residents) that must include statement of institutional commitment to providing registration, transportation, and lodging to allow the fellow to attend the SHM Converge, where the editorial leadership meetings will be held.
- Personal Statement outlining the applicant's interest in the Fellowship (limit: 500 words)

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Editorial Fellowship Application

Application Deadline: April 15th

Application Requirement:
Please submit this completed application form, your CV, a personal statement (limit: 500 words), letter of recommendation from Division or Section Chief or Program Director (for Chief Residents)

Professional status at the time of Fellowship (please check one):
[ ] Adult Hospital Medicine   [ ] Pediatric Hospital Medicine   [ ] Other:_____
[ ] Chief Resident [ ] Hospital Medicine Fellow [ ] Junior Faculty (i.e. assistant professor or clinical instructor)

Name (please print or type): _____ Date: _____
Street Address: _____
City: _____ State: _____ Zip Code: _____
Telephone number: _____
Email address: _____
Medical School: _____
Residency Program: _____
Graduating year: _____
Fellowship training (if applicable): _____

Do you belong to an underrepresented community in hospital medicine   Yes [ ]   No [ ]
If so, please describe below:
_____
_____

Please check your areas of interest (check all that apply):
[ ] Medical Education
[ ] Health Policy
[ ] Running a scientific publication (mechanics of peer review)
[ ] Methodology and design issues (critical appraisal of manuscripts)
[ ] Hospital Medicine Research
[ ] Quality Improvement and Patient Safety
[ ] Medical Informatics
[ ] Other: _____

Applicants Signature: _____

*The completed application, including Letter of Recommendation, should be submitted by **April 15th** and should be emailed to: Charlie M. Wray, DO, MS at: Charlie.Wray@ucsf.edu

All questions regarding the application process or the Fellowship program should be directed to Dr. Wray at the above email address