

# i-HOPE Project Timeline

November 2016 • January 2017

## Step 1: Identification and Invitation of Potential Partners

- Identify/invite any additional stakeholders identified during period of grant review
- Finalize group of stakeholder participants

## Step 2: Initial Stakeholder Engagement/Awareness Training

- Develop i-HOPE website on SHM website
- Conduct initial engagement webinars

## Step 3: Identify Unanswered Questions

- Create survey in REDCap

February 2017 • April 2017

## Step 3: Identify Unanswered Questions

- Disseminate survey through PFACs and stakeholders
- Provide feedback regarding survey responses
- Compile all questions into a single file

May 2017 • July 2017

## Step 4: Refine Questions

- Initial question review for scope and category/topic
- Create new categories/topics from those initially categorized as "other"

August 2017 • October 2017

## Step 4: Refine Questions

- Review of new categories by PFACs
- Review of new categories by stakeholders via webinar

November 2017 • January 2018

## Step 4: Refine Questions

- Format and combine questions
- Verify unanswered questions
- Post refined questions and categories/topics on i-HOPE website

February 2018 • April 2018

## Step 5: Prioritization

- Interim priority setting via web-based process
- Compilation of weighted ranks from interim priority setting
- Dissemination of weighted ranks to stakeholders (directly and through i-HOPE website)

May 2018 • July 2018

## Step 5: Refine Questions

- Final priority-setting in-person meeting

## Step 6: Dissemination

- Prepare final report

August 2018 • October 2018

## Step 6: Dissemination

- Disseminate final report to participants /PFACs/ Stakeholders
- Post priority list, dissemination plan, and final report on i-HOPE website
- Prepare manuscript
- Submit meeting presentations
- Activities targeted to non-provider audiences (blogs, local media)
- Other activities identified during in-person meeting